

BA-PHALLABORWA LOCAL MUNICIPALITY



2022-2023 SECOND QUARTER PERFORMANCE REPORT



“Provision of quality services for community well-being and

The Home of Marula and Wildlife Tourism

Contents

1. Introduction

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA). In terms of Circular 13 of National Treasury, “the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the Municipality, which includes the administration, council and community, whereby the intended objectives and projected achievements are expressed in order to ensure that desired Projections over the long term are achieved and these are implemented by the administration over the next twelve months.

The SDBIP provides the basis for measuring performance in service delivery against quarterly targets and implementing the budget based on monthly projections. Circular 13 further suggests that “the SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community.”

2. Legislation

The Municipal Finance Management Act (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality’s delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of-
 - (i) Revenue to be collected, by source; and
 - (ii) Operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Mayor should approve the adjusted SDBIP within 28 days after the approval of the adjusted budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the adjusted SDBIP are made public within 14 days after their approval.

The following National Treasury prescriptions, in terms of MFMA Circular 13, are applicable to the Ba-Phalaborwa Local Municipality:

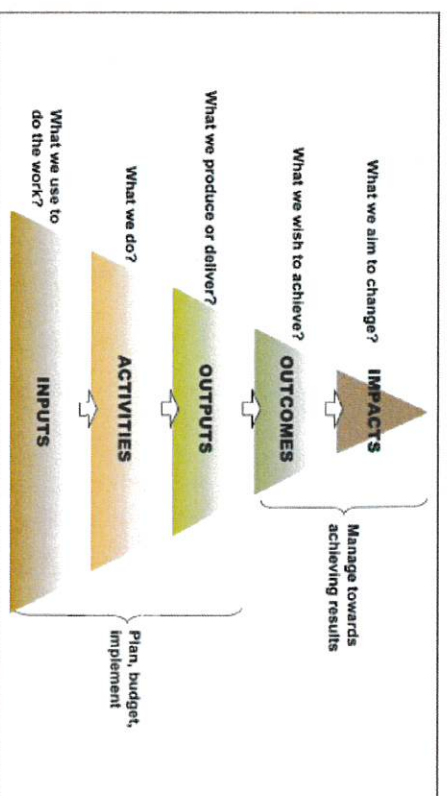
1. Monthly projections of revenue to be collected by source
2. Monthly projections of expenditure (operating and capital) and revenue for each vote¹ *
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Detailed capital works plan broken down by ward over three years

3. Methodology and Content

The development of the SDBIP was influenced by the Priorities, Strategic Objectives, Programme Objectives and Strategies contained in the IDP ensuring progress towards the achievement thereof. The SDBIP of the Ba-Phalaborwa Local Municipality (BLM) is aligned to the Key Performance Areas (KPA) as prescribed by the Performance Management Guide for Municipalities of 2001, with the addition of Spatial Rationale as another KPA to be focused upon.

The methodology followed by BLM in the development of the SDBIP is in line with the Logic Model methodology proposed by National

Treasury as contained in the Framework for Managing Programme Performance Information.



4. Strategic Intent

Vision:

“Provision of quality services for community well-being and tourism development

Mission:

“To provide quality infrastructure and affordable services, promote sustainable economic growth, financial viability, sound administration and accountable governance”

Values

- Efficiency and effectiveness;
- Accountability;
- Innovation and creativity;
- Professionalism and hospitality;
- Transparency and fairness;
- Continuous learning and
- Conversation conscious

Strategic objectives:

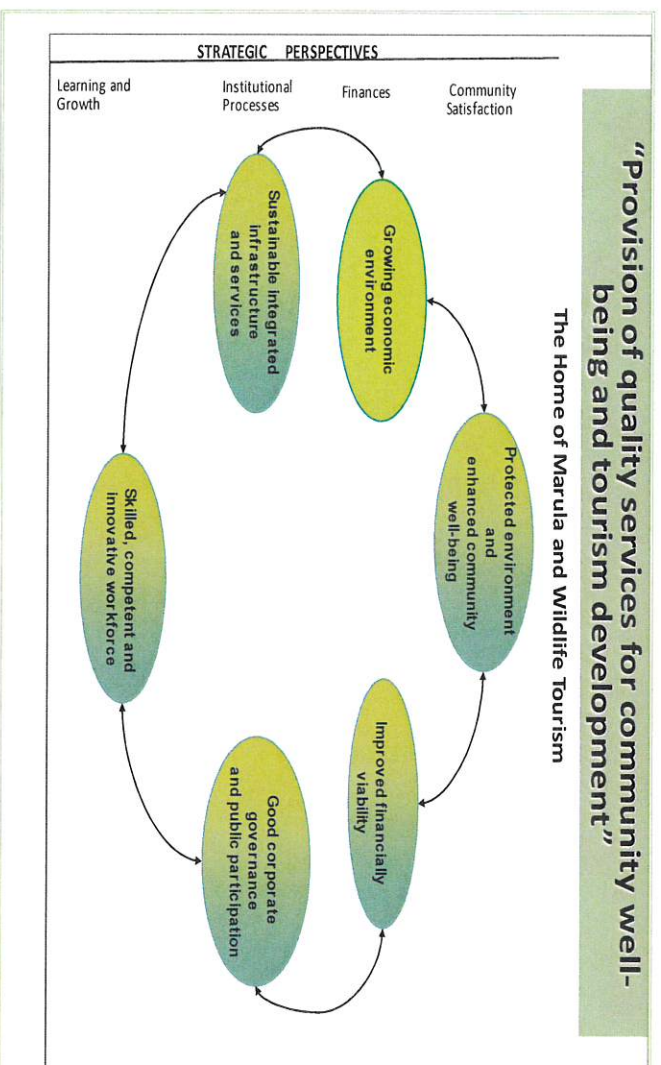
- Promotion of local economy
- Provision of sustainable integrated infrastructure land services

- Sustain the environment
- Improve financial viability
- Good corporate governance and public participation and
- Attract, develop and retain best human capital

Slogan:

“The home of Marula and wildlife tourism”

The strategic objectives are spread across the four perspectives as indicated through the strategic map below:



ACCOUNTING OFFICER'S ASSESSMENT OF PERFORMANCE

1. BACKGROUND OF THE REPORT

Section 72 of the Local Government: Municipal Finance Management Act, 56 of 2003, requires that the accounting officer of a municipality must by the end of each quarter assess the performance of the municipality and submit a report on each assessment to the mayor of the municipality; the National Treasury; and the relevant provincial treasury.

In terms of Section 72 (2) of the Act, this report is accompanied by a statement compiled in terms of the provisions of Section 71(1).

2. MUNICIPAL SECOND QUARTER PERFORMANCE AS PER THE ASSESSMENT

The municipality used the top layer SDBIP as approved for implementation during the 2022/23 financial year. The SDBIP is used as a performance monitoring tool for the implementation of the IDP and Budget. The performance target reflected in the SDBIP is as per the IDP objectives. The Administration component is responsible for implementation of the SDBIP and the Political component is responsible for providing oversight. This is done through regular reporting to Council.

Key Performance Area	Second Quarter Target	Target Achieved	Target not Achieved	Target not Performed	% Achievement
Spatial Rationale	1	1	0	0	100%
Basic Services Delivery	11	10	1	0	91%
Municipal Financial Viability	7	6	1	0	86%
Local Economic Development	3	3	0	0	100%
Municipal Transformation and Institutional Development	3	3	0	0	100%
Good Governance and Public Participation	26	24	1	1	92%
Total	51	47	3	1	92%

Sources of Revenue	2022/23 Monthly Projections of Revenue for each Source			Challenges	Corrective measures/ Interventions	Evidence Required
	Second quarter target	Second Quarter Actual Performance	Second Quarter Performance Variance			
Property Rates	72 255	95 999	23 744	Culture of non-payment of municipal services especially	Debt collectors are in place to collect outstanding debts from the townships	Finance report
Service charges – electricity	83 774	56 167	-27 607	Illegal connections on Electricity, Load shedding which impacts on consumption	Continuous implementation of credit control and debt management policy	Finance report
Service Charges – Refuse	9 863	8 902	-961	None	None	Finance report
Rental of Facilities and Equipment	104	222	118	None	None	Finance report
Interest on external Investments	1 241	1 610	369	None	None	Finance report
Interest Earned – Outstanding Debtors	29 570	25 960	-3 610	The variance is due to settlement discount offered to customers	To adjust the budget based on the actual	Finance report
Dividends received	0	0	0			Finance report
Fines	647	43	-604	The variance is due to culture on non-payment of traffic fines	Traffic department to enforce payment of traffic fines that are due	Finance report
Licenses and Permits	11 318	8 500	-2 818	None	Variance not material	Finance report
Agency services	3 100	0	-3 100	The variance is due to agency fees calculated and not yet processed on the financial system	Journals to be passed for the past six months	Finance report
Transfers recognised - operational	97 974	77 475	-20 499	None	None	Finance report
Transfers recognised - capital	21 188	17 463	-3 725	Late appointment of contracts funded from capital grants	Technical department to fast track implementation of all projects funded from grants	Finance report
Other Revenue	4 038	1 339	-2 699	Culture of non-payment of municipal services	To adjust the budget during adjustment budget based on the actual	Finance report
Total Revenue by Source	262 817	197 681	-41 392			

Monthly Projections of Revenue and Expenditure by Vote: (Operating) Second Quarter

Expenditure and Revenue by Vote	2022-23 Second Quarter Target Oper	2022-23 Second Quarter Actual Performance	2022-23 Second Quarter Actual Performance Variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council	21 977	19 020	(2 957)	None	None	Finance report
Budget and Treasury	86 415	75 845	(10 570)	Dept. impairment calculations not yet calculated and posted into the financial system	To be calculated at year end and posted into the financial system	Finance report
Corporate Services	34 172	29 758	(4 414)	Human resources actual amount expenditure is low	To adjust during adjustment budget	Finance report
Community and Social Services	11 056	7 205	(3 851)	Implementation of cost containment measures	None	Finance report
Public Safety	16 915	18 555	1 640	None	Variance not material	Finance report
Economic and Environmental Services	39 785	32 301	(3 851)	Low spending on planning and development budget	To adjust during adjustment budget	Finance report
Road Transport	28 729	25 096	(3 633)	Low expenditure on road section	To adjust during adjustment budget	Finance report
Electricity	77 213	78 947	1 734	None	To adjust during adjustment budget	Finance report
Waste Management	2 673	2 027	(646)	None	Variance not material	Finance report
Total by Vote	157 849	150 697	-7 152			

Monthly Projections of Revenue and Expenditure by Vote: (Capital) Second Quarter

Expenditure and Revenue by Vote	2022-23 Second Quarter Target Capex	2022-23 Second Quarter Actual Performance	2022-23 Second Quarter Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council	0	0	0	None	None	Finance report
Budget and treasury office	0	0	0	None	None	Finance report
Corporate services	750	0	-750	None	Office Furniture has been ordered	Finance report
Road transport	14 100	7 023	-7 077	Slow spending on MIG	Implementation plan has been drafted	Finance report
Electricity	4 000	2 245	-1 755	Slow spending on INEP grant	Implementation plan has been drafted	Finance report
Total by Vote	18 850	9 268	-9 582			

Monthly Projections of Revenue and Expenditure by Vote: (Revenue) Second Quarter

Revenue by Vote	2022-23 Second Quarter Target Revenue	2022-23 Second Quarter Actual Performance	2022-23 Second Quarter Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Budget and Treasury	195 299	196 606	1307	None	None	Finance Report
Corporate Services	104	4 222	4 118	None	To make adjustments after mid-year	Finance Report
Community and Social Services	15 144	8 686	(6 458)	The variance is due to culture on non-payment of traffic fines	Traffic department to enforce payment of traffic fines that are due	Finance Report
Public Safety	14 418	8 500	(5 918)	The variance is due to culture on non-payment of traffic fines	To make adjustments after mid-year	Finance Report
Planning and development	145	66	(79)	None	Variance not Material	Finance Report
Road Transport	18 727	15 902	(2 825)	None	Variance not Material	Finance Report
Electricity	90 176	59 665	(30 511)	Illegal connections, Culture of non-payment of services	Currently conducting electricity meter audit	Finance Report
Waste Management	15 582	12 756	(2 826)	The variance is due to culture on non-payment	None	Finance Report
Total by Vote	349 595	306 403	(43 192)			

Detailed Institutional Performance Results for 2022/23 Second Quarter per Key Performance Areas

Under-Performance	0 - 49%
Partially achieved	50 - 74%
Good Performance	75 - 100%
Over achieved	Over 100%
Non-Performance	

Note:

1. Over achievement Standards does not apply to compliance targets
2. Over achievement standards applies to service delivery targets and core business of the municipality

KPA 1:

Spatial Rationale

KPA 1: Spatial Rationale

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Second Quarter target (1 Oct – 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance variance				
1.1 Spatial Planning														
1.1.2	Governance and Administration	Sustain the environment	Turnaround time of land use & development applications submitted to Mopani Planning Tribunal by 30/06/2023	Senior Manager Planning & Development	Within 60 days of received	Within 90 days of received	OPEX	Within 90 days of received	5 applications received and submitted within 90 days	0	applications received and submitted within 90 days	None	None	Submission Register to Mopani Planning Tribunal

KPA 2:

BASIC SERVICE DELIVERY

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Second Quarter Target (1 Oct - 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance Variance				
2.1 Electricity														
2.1.1	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	% on reduction of electricity losses each quarter by 30/06/2023	Senior Manager Technical Services	4,2%	4%	OPEx	2%	7.2	+5.2	The customers are paying the services hence the losses have reduced.	The losses to be monitored especially of customers who have illegally connected and not paying their services.	The municipality to consistently monitor customers who have connected illegally.	BPM billing to consumers. Eskom billing and Distribution loss
2.1.2	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on electricity capital funding spent per quarter by 30/06/2023	Senior Manager Technical Services	R9 144 353.11	R8 000 000	INEG EESDM	R3 000,000	R 2 963 312.7	-R36 687.3	Projects were advertised in the first quarter, appointed in the second quarter. The projects are turnkey where the service providers were busy with designs and	Appointment of service providers in the second quarter hindered the spending of the grant.	Forward planning will be taken into consideration where advertisements and appointments are done prior beginning of the financial year. Advertisements will be done in the third quarter	Payment Certificates and Expenditure Reports

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Second Quarter target (1 Oct – 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance Variance				
2.1.3	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	Number of HH with access to electricity in Municipal licenced area (Phalaborwa Town) by 30/06/2023	Senior Manager Technical Services	5274	5274	INEG	5274	5274	0	None	None	None	Households list on conventional and pre-paid
2.1.4	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	Number of indigent HH receiving free basic electricity by 30/06/2023	Chief Financial Officer	506	280	OPEx	280	366	+86	None	Old customers would still be benefiting from FBE subsidy which leads to discrepancies	Eskom was advised to remove everyone on the	Indigent register and proof of payment to Eskom

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Second Quarter target (1 Oct - 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance Variance				
2.2 Roads & Storm Water														
2.2.2	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on roads capital funding spent per quarter by 30/06/2023	Senior Manager Technical Services	R25 752 300.12	R28 200.000.00	CAREX	R1 6000,000	R1 341 817.40	-R14 658 182.60	Benfarm phase 2 was appointed in October 2022.	The project was advertised in the first quarter, appointed in the second quarter. The contractor could not commence with the works due to the construction work permit from the department of labour, which was granted and approved on the 15 December 2022.	Forward planning will be taken into consideration on where advertisements and appointments are done prior beginning of the financial year. Advertisements will be done in the third quarter and appointments be done in the fourth quarter prior beginning of the	Payment Certificates and Expenditure Reports

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Second Quarter target (1 Oct – 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance variance				
2.3 Parks and Cemetery														
2.3.1	Protect Environment and Community Well being	Sustain the Environment	Number of parks maintained by 30/06/2023	Senior Manager Community Services	9	9	OPEX	9	9	0	Constant breakdown of fleet and aged fleet	None	None	Maintenance plan, inspection reports and pictures
2.3.2	Protect Environment and Community Well being	Sustain the Environment	Number of quarterly reports on cemetery maintained by 30/06/2023 (Phalaborwa, Lulekani Namakgale and Gravelotte	Senior Manager Community Services	4	4	OPEX	4	4	0	Lulekani, Gravelotte, Phalaborwa & Namakgale are maintained as per programme.	None	None	Maintenance plan, inspection reports and pictures
2.4 Waste Management														
2.4.1	Protect Environment and Community Well being	Sustain the Environment	Maintenance Phalaborwa landfill site by 30/06/2023	Senior Manager Community Services	4	12	OPEX	6	6	0	Reports submitted monthly	None	None	Monthly maintenance report as per Service Level
2.4.2	Technical	Provision of	Number of	Senior	12605	12605	OPEX	12605	12605	0	Constant	None	None	Confirmation of

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Second Quarter target (1 Oct – 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance variance				
	Infrastructure	sustainable integrated infrastructure and services	urban Households with access to basic waste removal services (Phalaborwa town, Gravelote, Namakgale and Lulekani by 30/06/2023	Manager Community Services										waste collection by ward councillors /Collection schedule Households lists
2.4.3	Technical Infrastructure	Provision of sustainable integrated infrastructure and services	Number of rural villages with access to basic waste removal services (Mashishimale & Makhushane by 30/06/2023	Senior Manager Community Services	2	2	OPEx	2	2	0	Constant breakdown of fleet and aged fleet	None	None	Confirmation of waste collection by ward councillors /Collection schedule
2..4.4.	Protect Environment and Community Well being	Sustain the Environment	Number of indigent Households receiving free basic waste removal service by 30/06/2023	Senior Manager Community Services	506	228	OPEx	228	228	0	Verifiable indigent register	None	None	Indigent register

KPA 3:

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Second Quarter target (1 Jul – 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance variance				
3.1 Financial Management														
3.1.6	Governance and administration	Improve financial viability	Number of quarterly movable asset verifications conducted by 30/06/2023	Chief Financial Officer	4	4	OPEX	2	2	0	None	None	None	Quarterly assets verifications reports
3.1.7	Governance and administration	Improve financial viability	Number of monthly strings uploaded using the LG Portal within 10 days at the end of each month. Treasury by 30/06/2023	Chief Financial Officer	12	12	OPEX	6	6	0	None	None	None	Monthly strings Proof of submission within 10 days.
3.1.8	Governance and administration	Improve financial viability	% of improvement in revenue collection monthly (improvement from 65 to 80% by 30/06/2023 Budget Year	Chief Financial Officer	65%	80%	OPEX	60%	93%	+33%	None	None	None	Quarterly reports on revenue collection
3.1.9	Governance and administration	Improve financial viability	% of Debt collected by 30/06/2023	Chief Financial Officer	3%	50%	OPEX	30%	4%	26%	Disconnect ions of defuating customers are not done to a satisfactory level	Lack of capacity/ Shortage of staff at Technical department) to perform disconnections	Capacitate Technical department	Quarterly reports on current debt collection
3.1.11	Good governance and administration	Improve financial viability	Expenditure spent quarterly on MIG by 30/06/2023	Chief Financial Officer	R4091840	R34 377,000	CAPEX	R18000,00	R15 484 861	-R2 515 139	The municipality revenue received from long	None	None	MIG monitoring report/ payment certificates Grant reconciliation

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Second Quarter target (1 Jul – 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance variance				
3.1.12	Good governance and administration	Improve financial viability	% of quarterly Municipal Capital Budget spent by 30/06/2023	Chief Financial Officer	98%	100%	OPEx	50%	31%	19%	Outstanding government accounts	None	None	Finance reports
3.1.13	Good governance and administration	Improve financial viability	% of quarterly Municipal Personnel Budget spent by 30/06/2023	Chief Financial Officer	87%	100%	OPEx	50%	45%	5%	None	Variance is not material	None	Expenditure report

KPA 4:

LOCAL ECONOMIC DEVELOPMENT

KPA 4: Local Economic Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Second Quarter target (1 Oct- 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance variance				
4.1 Job creation														
4.1.1	Economic	Promotion of local economy	Number of jobs created quarterly through capital Projects by 30/06/2023 (Temporary jobs)	Senior Manager Technical Services	44	70	CAREX	60	121	+ 61	Achieved number of beneficiaries through capital projects.	None	None	ID Numbers, payroll registers. And employment contracts
4.1.3	Economic	Promotion of local economy	Number of quarterly LED Forums meetings held by 30/06/2023	Senior Manager Planning and Development	1	4	OPEX	1	2	0	2 LED Forum meeting held.	None	None	Invitations, Attendance register and minutes
4.2 Enterprise Support														
4.2.1	Economic	Promotion of local economy	Number of SMW's supported quarterly through the municipal SCM (procurement) by 30/06/2023	Chief Financial Officer	241	200	OPEX & CAPITAL	100	284	+184	More SMW's were supported	None	The number of SMW's to be supported should be reviewed	System generated Expenditure report with SMW supported

KPA 5:

Municipal Transformation and Institutional Development

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Second Quarter target (1 Oct - 31 Dec22)	Second Quarter Actual Performance	Second Quarter Actual Performance variance				
5.1 Organisational Design & Human Resource														
5.1.3	Good governance and administration	Attract, develop and retain best human capital	Number of prioritised vacant positions to be filled per quarter by 30/06/2023	Senior Manager Corporate Services	40	20	OPEX	15	12	-3	None	None	None	Appointment letters; appointment register, details of new employees and copies of adverts
5.3 Skills Development														
5.3.2	Good governance and administration	Attract, develop and retain best human capital	Amount of Municipal budget allocated and spent on work skills development per quarter 30/06/2023 (1% legislation)	Senior Manager Corporate Services	R136075.12	R1644881.06	OPEX	R822440.53	R770210.35	-R53230.18	None	None	None	Expenditure reports; implementation reports
5.5 OHS														
5.5.1	Good governance and administration	Good corporate governance and public participation	Number of schedule Institutional OHS meetings by 30/06/2023	Senior Manager Corporate Services	4	4	OPEX	2	2	0	None	None	None	Quarterly Reports, minutes and attendance registers

KPA 6:

GOOD GOVERNANCE & PUBLIC PARTICIPATION

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target (30/06/23)	Budget	2022/23 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Second Quarter target (1 Oct – 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance variance					
6.1 Council and Executive Management															
6.1.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled quarterly Council meetings held by 30/06/2023	Senior Manager Corporate Services	14	6	OPEX	3	7	+4	3 Ordinary 4 Special	None	None	Minutes of council meetings, attendance registers Attached	
6.1.2	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly Exco meetings by 30/06/2023	Senior Manager Corporate Services	16	11	OPEX	5	8	+3	6 Ordinary 2 Special	None	None	Minutes of EXCO meetings, attendance registers 8 attached	
6.1.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled quarterly MPAC meetings held as per legislation by 30/06/2023	Municipal Manager	14	4	OPEX	2	7	+5	02-03/08/2022 23/08/2022 17&18/10/2022 18/11/2022 21-22/11/2022	None	None	Council Approved MPAC schedule of meetings/Attendance registers	
6.1.4	Good governance and administration	Good corporate governance and public participation	% of MPAC quarterly Resolutions implemented by 30/06/2023	Municipal Manager	53%	100%	OPEX	100%	87%	-13%	MPAC/422/22	None	None	Resolution register	
6.1.5	Good governance	Good corporate	Number of scheduled	Municipal Manager	14	12	OPEX	6	6	0	None	None	None	Minutes of EXCO	

	and administrat ion	governance and public participation	monthly senior management meetings held by 30/06/2023																	meetings, attendance registers
6.1.6	Good governance and administrat ion	Good corporate governance and public participation	Number of scheduled monthly Portfolio Committee meetings held by 30/06/2023	Municipal Manager	62	55	OPEX	30	30	0	None	None	None	Minutes of Portfolios meetings, attendance registers						
6.2 Public Participation and Ward Committees																				
6.2.1	Good governance and administrat ion	Good corporate governance and public participation	Number of IDP REP Forum meetings held by 30/06/2023	Municipal Manager	2	4	OPEX	2	1	-1	The meeting were not due to strategic planning session	The Strategic Planning session affected the scheduling of Rep Forum	The meeting in January 2023	Attendance registers, agendas, invitations						
6.2.2	Good governance and administrat ion	Good corporate governance and public participation	Number of IDP Steering Committee meetings held by 30/06/2023	Municipal Manager	4	4	OPEX	2	1	-1	The meeting were not due to strategic planning session	The Strategic Planning session affected the scheduling of Rep Forum	The meeting in January 2023	Attendance registers, agendas, invitations						
6.2.3	Good governance and administrat ion	Good corporate governance and public participation	Number of scheduled and convened monthly ward Committee meetings by 30/06/2023 (Functionality of ward committees)	Municipal Manager	New	209	OPEX	95	114	+19	None	None	None	Minutes and attendance register						
6.2.4	Good governance and administrat ion	Good corporate governance and public	Number of quarterly Mayor Izimbezos and	Municipal Manager	4	4	OPEX	2	2	0	31/08/2022 23/11/2022	None	None	Public notice and community inputs reports						

	ion	participation	public participation by 30/06/2023																									
6.2.5	Good governance and administration	Good corporate governance and public participation	% of complains resolved quarterly by 30/06/2023	Senior Manager Technical Services	76%	100%				OPEX	100%	74%	-26%	Issues were raised through our customer care unit	Issues raised and unresolved were not directly involving the municipal services	Issues raised and unresolved were reoffered to relevant Departments	Complains register, batho pele report											
6.3 Corporate Governance																												
6.3.1	Good governance and administration	Good corporate governance and public participation	Number of Audit Committee quarterly meetings held by 30/06/2023	Municipal Manager	10	7				OPEX	4	7	+3	None	None	None	Copies of approved minutes, attendance registers											
6.3.3	Good governance and administration	Good corporate governance and public participation	Number of Audit Steering Committee quarterly meetings held by 30/06/2023	Municipal Manager	22	24				OPEX	12	17	+5	12 Management ASC meetings and 5 Exco ASC meetings held	None	None	Approved minutes and attendance registers. (Exco and Management)											
6.3.5	Good governance and administration	Good corporate governance and public participation	% Implementation of IA Plan per quarter by 30/06/2023	Chief Executive Audit	100%	100%				OPEX	50%	41%	-9%	9% comprise of outsourced projects	Outsourcing projects	Future projects to be done internally	Audit Committee Report to Council.											
6.3.6	Good governance and administration	Good corporate governance and public participation	% Implementation of Internal Audit Action Plan by	Municipal Manager	82%	100%				OPEX	100%	71%	29%	Management is still busy implementing the recommendation	Slow implementation	Management is still busy implementing the	Internal Audit Follow-up Report											

			30/06/2023	Chief Executive Audit				OPEX					0		Reports presented on the 29 November 2022 and 20 December 2022		None	Recommendations		Audit Committee Reports and Council Resolution number for presentation of the report to Council
6.3.7	Good governance and administration	Good corporate governance and public participation	Number of quarterly Audit Performance Reports presented to Council by 30/06/2023	Municipal Manager	91%	100%	OPEX	100%	87%	-13%	Management is still busy implementing the recommendations	Slow implementation	Management is still busy implementing the recommendations	None		Audited Audit Committee Resolution Register				
6.3.8	Good governance and administration	Good corporate governance and public participation	% of implementation of Audit Committee Resolutions	Senior Manager Planning & Development	86%	100%	OPEX	100%	48% Satisfaction	52% Dissatisfaction	The purpose of the study was to get the public's perception of municipal services with the view to inform decision making in developing future municipal plans.	Poor provision of service delivery (water& sanitation roads,maintenance of parks, waste removal)	The report was presented during strategic planning session to add value in decision for future planning	Community Satisfaction Survey Report						
6.3.9	Good governance and administration	Good corporate governance and public participation	% of Community satisfaction with public services by 30/10/2022	Senior Manager Corporate Services	19	11	OPEX	5	2	-3	No meeting held month of September, November, December 2022	Due non-functionality of the Lf, only special Lf's are held.	SALGA training was requested and conducted on the 14-15 th November 2022	LF minutes and attendance register.						
6.4 Risk Management, Fraud & Anti-Corruption																				
6.4.3	Good governance	Good corporate	Number of quarterly	Municipal Manager	5	4	OPEX	2	2	0	Meetings held on the 28 July& 16	None	None	None	Minutes of the Risk					

	and administration	governance and public participation	Institutional Risk Management Committee meetings held by 30/06/2023															November 2022			Committee meeting and attendance register
6.4.4	Good governance and administration	Good corporate governance and public participation	% of fraud and corruption cases reported and investigated within 30 working days by 30/06/2023	Municipal Manager	0%	100%	OPEX	100%	100%	100%	-	No case was reported.	None	None	Investigation reports						

6.5 HIV/AIDS

6.5.1	Good governance and administration	Provision of sustainable integrated infrastructure and services	Number of quarterly outreach programmes conducted by 30/06/2023	Municipal Manager	5	10	OPEX	6	13	+7	None	None	None	None	Outreach programmes reports						
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6.6 Security management

6.6.1	Good governance and Administration	Good corporate governance and public participation	Number of quarterly Security Management reports for Safeguarding of Council Assets by 30/06/2023	Municipal Manager	4	4	OPEX	2	2	0	1 st and 2 nd quarter reports were submitted.	None	None	None	Security Management Reports						
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6.7 Disaster Management

6.7.1	Good Governance and Administration	Good corporate governance and public participation	Number of quarterly disaster awareness campaigns conducted by	Municipal Manager	4	4	OPEX	2	2	0	None	None	None	None	Invitations, Agenda, Attendance register and reports 2 attached						
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6.10 Communication														
30/06/2023														
6.10.2	Governance and Administration	Advance good corporate governance	% for submission of information for publishing on the website as according to legislation checklist by 30/06/2023	Municipal Manager	100%	100%	OPEX	100%	100%	0	None	None	None	Legislation checklist
6.10.3	Governance and Administration	Advance good corporate governance	Number of quarterly Local Communicators Forum held by 30/06/2023	Communication manager	4	4	OPEX	2	1	-1	17/09/2022	None	None	Invitations, Minutes and attendance registers

CAPITAL PROJECTS PER RESPONSIBLE MANAGER

Vote No.	Responsible Manager	Project Name	Total Capital Budget (R'000)	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2022/23			Remarks and Challenges	Evidence required
							Second Quarter target (1 Jul – 31 Dec 22)	Second Quarter Actual Performance	Second Quarter Actual Performance Variance		
Parks and Cemetery											
	Senior Manager Community Services	Establishment of new land fill site	R1 500 000	01/07/22	30/06/23		Establishment of Construction and Site Meetings	Tender advertised for designs	None	None	Bid Committees minutes and registers, advertisements. Final detailed design reports
Office Furniture and Equipment											
	Senior Manager Corporate	Office Furniture and Equipment	R1 500 000	01/07/22	30/06/23		Requisition Delivery note	R886 000 was spent on furniture and equipment	0	None	Request for purchase, and payment certificate
INEG											
	Senior Manager Technical	Electrification	R8 000 000	01/07/22	30/06/23		evaluation, Adjudication, Appointment of contractor and Handover of the site	Service provider currently busy with construction	None	Delay in appointment of service providers	Bid Committees minutes and registers, advertisements. Progress reports and Completion report and Completion Certificate

MIG												
	Senior Manager Technical	Refurbishment of Namakgale stadium	R 5357 700,00	01/07/22	30/06/23		Construction Site meeting	Construction and site meetings	Construction progress behind schedule	Contractor onsite However is behind schedule, intervention meetings held to assist the project progress.	Progress reports and completion certificate	
	Senior Manager Technical	Selwane sports complex	R820 000,00	01/07/2022	30/06/2023		No progress	No progress	None	The contractor is currently busy with re-grassing and top-soiling	Progress reports and completion certificate	
	Senior Manager Technical	Bentfarm upgrading	R10 000,000	01/07/22	30/06/23		Construction Site meeting	Project handed over to the contractor to commence with construction	Construction is yet to commence	Delay in acquiring work permit in order to start with construction	Advertisement, site meetings and progress reports and completion certificate	
	Senior Manager Technical	Installation of storm water culverts in Mashishimale Lejori ,Makhushane ,Access bridge to cemetery Humulani and Lulekani	R 18 000,000,00	01/07/22	30/06/23		Evaluation, adjudication, appointment of contractor. Handover of the site to construction	Construction and site meetings except for Lulekani culvert	Installation of storm water culverts at Lulekani is yet to be appointed a contractor	Delay in appointing a contractor for Lulekani culvert.	Minutes of bid committees and advertisement, Progress reports and payment certificates.	

Assessment for service providers

Ratings

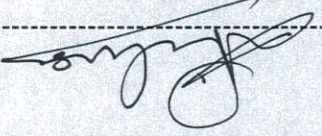
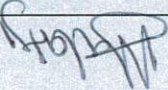
Rating	Description of rating
1	Poor Performance
2	Fair Performance
3	Good Performance
4	Very Good Performance
5	Performance Above Expectations

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider
Security Services	Provision of Security Services and access control	A-Team Task Force	Ba-Phalaborwa Municipality	01/09/2021	31/08/2024	R 35 881 035.00		None	Good Poor, Fair, Good, Very good & Above expectations Quarter 2
Provision of service to the waste disposal site in Ba-Phalaborwa	Compaction, excavation and hauling of gravel material for cover in the landfill site.	Mamavila Trading Enterprise	BPM	01/10/2022	31/09/2025	R12 337758.00	Daily operation done according to the requirement landfill site licence	None	Good

LED Strategy Review	Review of LED Strategy	Ntviso Consulting	BPM	01/05/2022	30/10/2022	R543 200.86	1 st draft developed	Delay in communicating the corrections and inputs from stakeholders on the 1 st draft by the service provider.	Fair
Valuation roll	Supplementary valuation	DDP Valuers	BPM	04/01/20219	13/12/2022	R2300000.00	Done	none	Good
Conveyancing of properties	Transferring of properties Namakgale C	Mahumani Conveyancers	BPM	01/05/2018	31/06/2024	R3000 000.00	50%	Service provider not able to get original documents from beneficiaries in time.	Good
Refurbishment of Namakgale stadium	Construction of spectator grandstand, construction of changerooms and ablution facilities, access gates and ticket booths, upgrading of soccerfield, construction of multi-purpose courts, construction of athletic track, construction of parking lot, construction of palisade fencing and installation of electrical and mechanical installations	TP NOKO Contractors	MIG	01/03/2021	17/10/2023	R5 357 000.00	52%	Contractor's work-rate is not satisfying. A recovery-plan needs to be drafted that will aid in recovering the lost time	Poor
Upgrading of Tambo Phase 2	Upgrading of 7.46km road from gravel to tar.Layer works with 30mm continuously graded asphalt, concrete edge beams, road markings and road signs	Tshamiso Trading	MIG	09/06/2020	31/10/2022	R200 000.00	99%	The project has reached practical completion and the contractor is currently addressing the snags issued by the employer's agent	Good
Construction of stormwater culverts in Mashishirinale Lejori, Makhushane and Humulani access bridge to cemetery	Construction of stormwater culverts	- RM Mashaba Projects -Dinokong Supply and Projects	MIG	03/10/2022	20/03/2023	R18 000 000.00	52%	Three contractors are on site and progressing well	Very good
Bertram upgrading of street from gravel to tar phase 2	Upgrading of 3.8km road from gravel to tar with complete layer works and road surfacing with 30mm continuously	Risima project managers	MIG	14/11/2022	17/03/2024	R10 000 000.00	0.5%	The project was awaiting a construction work permit, which was attained on 15/12/2022, but works could not commence due to construction holidays. Construction work is due to start on 16/01/2023. The contractor has already	Good

	graded asphalt, open drain, edge beams, speed humps, road signs and road markings								established site, hired local labourers and did accredited training.	
Selwane sports complex	Re-grassing and top-soiling	Nandzu trading	MG	01/07/2022	30/06/2023	R820 000.00	99%		The contractor is currently busy with re-grassing and top-soiling	Fair
Madiba Extension Electrification	Electrification of 51 households in Madiba Extension.	Phandzani projects JV Iernat construction and projects	INEP	14/11/2022	30/06/2023	R887 814.38	7%		Contractor busy with digging and planting of poles.	Good
Tshabelamatswale maseke Electrification	Electrification of 88 households in Tshabelamatswale Maseke village	Phandzani projects JV Iernat construction and projects	INEP	14/11/2022	30/06/2023	R1 534 853.25	5%		Contractor busy with digging and planting of poles.	Good
Matkokokaya Electrification	Electrification of 261 households in matkokokaya phase 3	Phandzani projects JV kedibone construction	INEP	14/11/2023	30/06/2023	R4 590 130.13	10%		Contractor busy with digging and planting of poles.	Good
Meter Reading	Provision of services for Electrical/Water Meter reading and maintenance for a period of three (3) years	Semodi Trading Pty Ltd	Ba-Phalaborwa Municipality	Nov-21	Oct-24	R5 326 296.36	In progress	None		Good
Financial Management System	Acquisition of Enterprise Management System for a period of three (3) years	CCG Systems	Ba-Phalaborwa Municipality	Aug-21	Aug-24	R14 571 893.46	In progress	None		
Preparation of FAR and AFS	Provision of professional services for the preparation of Annual Financial Statements and Compilation of Asset register for period of three years	Sempro Consulting	B3-Phalaborwa Municipality	Jul-21	Jun-24	R 13 839 275.00	In progress	None		Good
VAT recovery	Value Added Tax (Vat) Recovery For A Period Three (3) Years	Sempro Consulting	Ba-Phalaborwa Municipality	May-22	Apr-25	8% of the VAT amount recovered	In progress	None		Good
Prepaid Electricity	Online Vending system, third party	Cigicell (Pty) Ltd	Ba-Phalaborwa Municipality	Feb-20	Feb-23	3% excluding	In progress	None		Good

	pending for a period of three years						Vat			
Debt Collection	Provision of debt collection services for Ba-Phalaborwa Municipality for a period of three (3) years	Ba-Phalaborwa Municipality	Ba-Phalaborwa Municipality	Jun-22	Jun-25	8.5_%	In progress	None	Good	

<p>Second Quarter Performance Report is hereby compiled in terms of Municipal Systems Act (MSA), 32 of 2000, section 46(1) and (2), as well as the MFMA Circular 11 on annual reporting. This report covers the performance information from 01 October 2022 to 31 December 2022 and focuses on the implementation of the Service Delivery Budget and Implementation Plan (SDBIP), in relation to the objectives as encapsulated in the Municipality's Integrated Development and Plan (IDP). This Report reflects actual performance of the Municipality as measured against the performance indicators and targets in its Integrated Development Plan (IDP) and Service Delivery and Budget Implementation Plan (SDBIP) for 2022/2023.</p> <p>Progress against the objectives set out in the SDBIP will be monitored and reported on a monthly, quarterly, half-yearly and annual basis.</p>	<p>Monitoring Implementation of the SDBIP</p>
<p style="text-align: right;">2022-23 Second Quarter Compiled by:</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>Dr KKL Pilusa Municipal Manager</p>  <p>_____</p> <p>Date: 31/01/2023</p> </div> <div style="text-align: center;"> <p>Approved by</p> <p>Cllr M M Malatji</p>  <p>_____</p> <p>Date: 31/01/2023</p> </div> </div> <p style="text-align: right;">Mayor</p>	<p>Signatures</p>

Annexure A

Methodology

Ba-Phalaborwa Municipality uses the cumulative method on reporting the actual on the Service Delivery Budget Implementation Plan.

Technical Definitions

AFS

AFS stands for Annual Financial Statements

BPM

BPM stands for Ba-Phalaborwa Municipality

HH

Household

Baseline

The performance of the previous year

Urban Areas

The urban areas refers to Phalaborwa, Namakgale, Lulekani and Gravelotte.

Reduction in water losses

This is calculated as follows: Lepelle bill less BPM bill / Lepelle bill x 100.

Reduction in electricity losses

This is calculated as follows: Eskom bill less BPM bill / Eskom bill x 100.

2.1 Kilometres of roads upgrade from gravel to tar/paving

This relates 0.8 Benfarm , 0.7 km of Tambo phase 1 and 0.6 Tshelang Kgape

Rehabilitation

Replacement of old road surface (tar) with a new one.

Site Establishment/ Set-up Construction Site

Arrangement of offices, bringing the machinery and equipment onsite.

Tourism Initiatives Activities

September Tourism Month – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism workshops and Marathon.

Tourism Indaba – Procurement of promotional materials

SMMME-Small, Micro, Medium Enterprise

SPLUMA – Spatial Planning Land Use Management Act 2013

No. SPLUMA Applications

Number of development (land use) applications received / applications processed in terms of SPLUMA